



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Office (509) 962-7506

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"Building Partnerships – Building Communities"

December 17, 2025

Trent Lombardi and Keren Swanson  
315 ½ W 4<sup>th</sup> Street  
Cle Elum WA, 98922

### RE: Lombardi Swanson Parcel Combination (CB-25-00007)

Parcel #226034      Parcel #236034

Dear Applicants,

Kittitas County Community Development Services received your Parcel Combination application on December 9, 2025. This application was deemed **complete** as of December 17, 2025.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all appropriate governmental agencies. Agencies will have 15 days to comment unless additional information is required.
2. Any comments received from any agencies will be considered in the decision-making process.
3. A decision will be rendered which may include conditions: this decision may be appealed pursuant to KCC 15A.07.
4. If the decision rendered is conditional approval, all conditions must be completed prior to final approval.
5. Final approval and associated documentation will be submitted to the Kittitas County Assessor's office for perfection (the change of the map) by Community Development Services. The Assessor's office may have additional requirements if the appropriate transfer documentation and deeds have not been completed and recorded as required.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7048 or by e-mail at [ellie.myers@co.kittitas.wa.us](mailto:ellie.myers@co.kittitas.wa.us).

Sincerely,

Ellie Myers  
Planner I  
Kittitas County Community Development Services  
411 N ruby St #2, Ellensburg WA 98926